

Branchburg Township School District

REGULAR MEETING MINUTES

June 11, 2015

Executive Session – 6:30 p.m.

Public Meeting – 8:00 p.m.

Branchburg Municipal Building

I. CALL TO ORDER

The meeting was called to order at 6:51 p.m. by Board President, David Rehe who stated that the meeting was convened in compliance with the provisions of Chapter 231, P.L. 1975, the Sunshine Law; notices were sent to the *Courier News*, filed with the Township Clerk and posted in the Branchburg Township Schools.

The following members of the Board of Education were present: Zoltan Ambrus, Theresa Joyce, Carmela Noto, Cathy Palmieri, Olga Phelps, David Rehe, and Patricia Santos.

The following members were absent: Jack Dempsey and Jose-Ramon Suarez.

Also present were: Superintendent of Schools Dr. Carol Kelley, Business Administrator/Board Secretary Theresa Linskey, and no members of the public.

II. The assembly saluted the flag.

III. Statement of Adequate Notice

IV. The Secretary called the roll.

V. CALL TO EXECUTIVE SESSION

On a motion by Mr. Ambrus, seconded by Mrs. Palmieri, and carried unanimously, the Board agreed to convene at 6:52 p.m. to executive session to discuss personnel, H.I.B., and legal issues.

On a motion by Mr. Ambrus, seconded by Mrs. Palmieri, and carried unanimously, the Board agreed to adjourn executive session at 8:05 p.m.

On a motion by Mr. Ambrus, seconded by Mrs. Palmieri, and carried unanimously, the Board reconvened to public session at 8:18 p.m. with approximately 30 members of the public.

VI. SUPERINTENDENT'S REPORT

Mr. Matthew Barbosa, Principal of Branchburg Central Middle School, and Ms. Kate Maiuro, Instrumental Music teacher, introduced three students who received high honors in music.

Mr. Barbosa went over the June 8th through June 18th, 2015 events at Branchburg Central Middle School. He stated how proud he was of his students and their accomplishments.

Mr. Barbosa spoke about The Pyramid of Support and the enrichment side of this program.

Mrs. Suzanne Updegrove, Branchburg Central Middle School GATE teacher, and Ms.

Nicole Kepner, 6th Grade Language Arts teacher, did a presentation on enrichment days, which is a part of The Pyramid of Support program at Branchburg Central Middle School.

Ms. Theresa Linskey, Business Administrator/Board Secretary introduced Ms. Lisa Giranda, Assistant Executive Director, and Ms. Erica Cruz, Executive Director of the Jointure, who did a presentation on the programs that will be offered at Old York School.

VII. PUBLIC COMMENT

Ms. Donna Cardamone, Branchburg Township Education Association President, spoke about the Superintendent search, and the needs of the staff to be considered by the Board when choosing a new Superintendent.

VIII. GOVERNANCE

Motion by Mrs. Noto, seconded by Mrs. Santos that Items VIII.A. through VIII.J., be moved upon the recommendation of the Superintendent.

On call of the vote, Items VIII.A. through VIII.J. were unanimously approved by Roll Call with Mr. Ambrus abstaining from Item VIII.A.

There was no Governance report.

A. Approval of Minutes

It is recommended that the Board approve the Minutes of the Regular Meeting and Executive Session of May 28, 2015, and the Minutes of the Special Meeting and Executive Session of June 8, 2015.

B. Approval of Submission of Comprehensive Equity Plan Annual Statement of Assurance to the County Office

BE IT RESOLVED, that the 2015–2018 Comprehensive Equity Plan Annual Statement of Assurance for the Branchburg Township School District, be and hereby is approved for submission to the New Jersey Department of Education.

C. Annual Appointments/Designations

It is recommended that Items VIII.C.1. through VIII.C.2. be moved upon the recommendation of the Superintendent.

1. Petty Cash Allocation

It is recommended that the following Petty Cash dollar amount be allocated to each location as follows:

- a. Branchburg Central Middle School \$250.00
- b. Stony Brook School \$150.00

- d. Transportation..... \$300.00
- e. Instructional Services..... \$100.00
- f. Board Office..... \$50.00

2. Personnel

It is recommended that the following appointments be approved:

<u>Position</u>	<u>2015-2016</u>
Board Secretary	Theresa Linskey
Attendance Officer	James Butler
Board Attorney	David Rubin
Negotiations Services	Anthony Sciarrillo of Sciarrillo, Cornell, Merlino, McKeever & Osbourne
Insurance Advisor.....	Hughes-Plumer & Associates
Health Insurance Broker/.....	
Consultant.....	Integrity Consulting Group
Health & Safety Officer	Theresa Linskey
504 Officer	Carol Webb
Right-to-Know Contact	
Person	John Hindmarch
A.H.E.R.A.	
Representative	John Hindmarch
Integrated Pest Management	
Coordinator.....	John Hindmarch
Public Agency	
Compliance Officer	Theresa Linskey
Purchasing Agent	Theresa Linskey
Bond Counsel	Lisa Gorab of Wilentz, Goldman & Spitzer
Financial Advisor	Robbi Acampora of Phoenix Advisors LLC
Hazard Communications	John Hindmarch
Indoor Air Quality	
Contact.....	John Hindmarch
H.I.B. District Coordinator.....	Heather Mastroserio
Affirmative Action Officer.....	Danielle Shober

D. Approval of New Jersey School Boards Association Insurance Group for Liability Insurance and Other Coverages

It is recommended that the Board approve New Jersey School Boards Association Insurance Group to provide liability insurance and other coverages as follows as recommended by Hughes-Plumer & Associates effective July 1, 2015 through June 30, 2016, which is in compliance with N.J.S.A. 18A:18A-42:

<u>Coverage</u>	<u>2015-2016</u>
Property (including EDP and Boiler & Machinery).....	\$ 42,265
Automobile Liability.....	\$ 34,899
Automobile Physical Damage.....	\$ 7,361
General Liability	\$ 18,157
School Board Errors & Omissions.....	\$ 48,766
Workers Compensation.....	\$ 128,707
Salary Continuance	\$ 5,804
Student Accident.....	\$ 7,250
Bonds.....	\$ 980
Crime.....	\$ 3,282
Volunteer Accident	\$ 500
TOTAL.....	\$ 297,971

E. Approval to Submit ESEA-No Child Left Behind Grant for Fiscal Year 2016

The Branchburg Township Board of Education hereby resolves to approve the submission of the proposed program plan and budget for the FY 2016 ESEA-No Child Left Behind application as follows and to accept funds when it has been reviewed and approved.

Title IA	\$39,953.00
Title IIA	\$35,633.00
Title III - Immigrant	\$ 5,232.00
Total	\$80,818.00

F. Approval to Participate in a Consortium

The Branchburg Township Board of Education hereby resolves to participate in a consortium for FY 2016 NCLB Title III with the Branchburg Township School District as participant and South Bound Brook School District as applicant.

Title III	\$4,947.00
Total	\$4,947.00

G. Approval of Submission of the 2014-2015 School Year Goals of the Superintendent of Schools

BE IT RESOLVED that the Board approve submission of performance-based goals and supporting documentation of the Superintendent to the Executive County Superintendent of Schools for approval for payment.

H. Approval of Job Descriptions

It is recommended that the Board approve the following job descriptions:

1. Network/PC Support Technician (*new*)
2. IT Systems Administrator (*new*)
3. Information Technology Manager (*new*)
4. Literacy Coach (*revision*)

I. 2015 - 2016 Mentoring Plan and Mentoring Plan Statement of Assurance

RESOLVED that the Board of Education approve the 2015 - 2016 Mentoring Plan and Mentoring Statement of Assurance (Reference VIII.I).

J. Approval of Submission of Annual Report of Security Drills

It is recommended that the Board approve submission of the 2014-2015 Annual Report of Security Drills (Reference VIII.J.) to the Executive Somerset County Superintendent of Schools.

IX. EDUCATION

Motion by Mrs. Joyce, seconded by Mr. Ambrus that Items IX.A. through IX.G., be moved upon the recommendation of the Superintendent.

On call of the vote, Items IX.A. through IX.G., were unanimously approved by Roll Call.

Mrs. Santos spoke about Curiosity Corner, Item IX.G. on the agenda, as well as, the STEM Coaches listed in the personnel section of the agenda.

Mrs. Santos said the Education Committee discussed the Bright Bytes survey that went out to the staff regarding technology, as well as, professional development requests for technology.

Mrs. Santos said the Education Committee also discussed the district's professional development plans for the 2015-2016 school year.

A. Conferences/Travel

WHEREAS, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

WHEREAS, the attendance at stated function was previously approved by the chief school administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

2015 FEA/NJPSA/NJASCD Fall Conference, Long Branch, New Jersey, October 22nd and 23rd, 2015, Total Maximum Cost - \$440.00 (Account# 11-000-221-580-02-189)

Karen Dudley

AASA National Superintendent Certification Program, Alexandria, Virginia, July 13th through 16th, 2015 (no cost to the district)

Carol Kelley

2015 IB Conference of the Americas, Chicago, Illinois, July 23rd through 26th, 2015 (no cost to the district)

Carol Kelley

The Summer Institute of the Teaching of Reading, Paramus, New Jersey, July 13th through July 16th, 2015, Total Maximum Cost - \$506.00 (Account# 11-000-223-580-02-144)

John Gottshalk

Rutger's 48th Annual Conference on Reading and Writing, New Brunswick, New Jersey, October 23rd, 2015, Total Maximum Cost - \$180.00 (Account# 11-000-219-580-03-001)

Robert Katz

B. Approval of 2015 Field Trip Revision

It is recommended that the Board approve a revision to Item IX.B. on April 23, 2015 agenda to reflect a change in location from Green Brook, New Jersey to New Brunswick, New Jersey.

C. Approval of 2015-2016 Out-of-District Special Education Placements in Extended School Year Programs and Full-Year Programs

It is recommended that the Board approve the following 2015-2016 Out-of-District Special Education placements for Extended School Year Programs and School Year Programs, as noted, to be paid by purchase orders through the General Fund, and sufficient funds are available in the 2015-2016 budget.

Program/Location	Student ID #	Tuition	Effective Dates
Midland School 94 Readington Road North Branch, NJ 08876	#6704538336 #3024199861 #7535812488 #8639866509 #8683426021 #7638394280 #3607882747	210 days per student at \$273.54 per diem Total tuition: \$402,103.80	ESY and SY: July 1, 2015 through June 30, 2016
Morris Union Jointure Commission 340 Central Ave New Providence, NJ 07974	#1003395144 #1195375220 #7737812861	Public School 204 days Full Time Total tuition: \$303,738.00	ESY and SY: July 1, 2015 through June 30, 2016
Princeton Child Development Institute 300 Cold Soil Road Princeton, NJ 08540	#1375645515	210 days per student at \$525.00 per diem Total tuition: \$110,250.00	ESY and SY: July 1, 2015 through June 30, 2016
New Road School 3071-A Bordentown Ave Parlin, NJ 08859	#72402013626	210 days per student at \$250.81 per diem Total tuition: \$52,670.10	ESY and SY: July 1, 2015 through June 30, 2016
Somerset Hills School, Inc. 1275 Bound Brook Road Middlesex, NJ 08846	#4979704599	215 days per student at \$397.00 per diem Total Tuition: \$85,355.00	ESY and SY: July 1, 2015 through June 30, 2016
Somerset Hills Learning Institute 1810 Burnt Mills Road Bedminster, NJ 07921	#1851446097 #1976391331	209 days per student at \$499.82 per diem Total Tuition: \$118,957.16	ESY and SY July 1, 2015 through June 30, 2016
Hunterdon County Polytech 8 Bartles Corner Road Flemington, NJ 08822	#4919123383	Public School 183 days Part Time Total Tuition: \$8,455.00	SY September 2014 through July 30, 2015
Hi-Step 35 Clyde Road Somerset, NJ 08873	#9172033606	ESY 24 Days Total Tuition: \$3,600.00	ESY June 29, 2015 through July 31, 2015
P.G. Chambers 15 Halko Drive Cedar Knolls, NJ 07927	#7930912675 #5436371228 #4212290701	210 days per student at \$349.26 per diem Total Tuition: \$220,033.80	ESY and SY July 1, 2015 through June 30, 2016
The Newmark School 1000 Cellar Avenue Scotch Plains, NJ 07076	#3296745688 #7056713495 #1976391331	200 days per student at \$296.17 per diem Total Tuition: \$171,778.60	ESY and SY July 1, 2015 through June 30, 2016

D. Approval of Consultant to Provide Professional Services

It is recommended that the Board approve a contract with Patricia Thompson to provide Physical Therapy Services for the 2015 Extended School Year and the 2015-2016 School Year, as noted, to be paid by purchase order through Account# 11-000-216-104-03-078 and Account# 11-000-216-320-03-456, and sufficient funds are available in the 2015-2016 budget.

Name	Service
Patricia Thompson	2015 ESY Evaluations(1) @ \$225.00
7 Lexington Avenue	2015 ESY Sessions (18) @ \$ 58.00
Neshanic Station, NJ 08853	2015-2016 SY Evaluations (12) @ \$225.00
License# 40Q0010505100	2015-2016 SY Sessions (648) @ \$ 58.00
	Total = \$41,553.00

E. Approval of 2015 Out-of-District School Year Special Education Placement

It is recommended that the Board approve the following 2015 Out-of-District Special Education placement for Extraordinary Service Year Program and School Year Program, as noted, to be paid by purchase orders through the General Fund, and sufficient funds are available in the 2015 budget.

The Center School 2 Riverview Drive Somerset, NJ 08876	#8664661261	SY 46 days per student at \$305.43 per diem Extraordinary Services 46 days \$120.00 per diem Total Tuition: \$19,569.78	SY April 16, 2015 through June 22, 2015
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F. Approval of 2015-2016 Dunellen School District Tuition Placement

It is recommended that the Board approve the following 2015-2016 School Year and Extended School Year Contract for a sending tuition student from Dunellen School District.

Stony Brook School	#4523289009	SY 180 days \$25,301.00 ESY 24 \$ 3,374.00 Total Tuition: \$28,675.00	SY September 8, 2015 through June 21, 2016
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G. Approval of Preschool Curriculum

It is recommended that the Board approve Curiosity Corner as the Preschool Curriculum in the amount of \$15,889.00, to be paid by the purchase order after July 1, 2015, (Account #11-215-100-640-03-124)

X. HUMAN RESOURCES

Motion by Mr. Ambrus, seconded by Mrs. Santos that Items X.A. through X.JJ., be moved upon the recommendation of the Superintendent.

On call of the vote, Items X.A. through X.JJ. were unanimously approved by Roll Call with Mr. Ambrus abstaining from Items X.S. and X.T.

Mr. Ambrus thanked Mr. James Doyle, Branchburg Township School Bus Driver, for his years of service with the Branchburg Township School District.

Mrs. Joyce thanked Dr. Carol Kelley for her years of service, and for her leadership as Superintendent of the Branchburg Township School District.

Mrs. Santos thanked Dr. Carol Kelley, Belinda Vinning and Michael Coburn for their years of service with the Branchburg Township School District.

Mr. Rehe thanked Dr. Carol Kelley for her years of service with the Branchburg Township School District and wished her the best.

Dr. Kelley spoke about Items S. and T. (STEM Coaches) listed on the agenda.

A. Approval of Learning Disabled Teacher Consultant

It is recommended that the Board approve Heather Lilly to the position of Learning Disabled Teacher Consultant at Whiton Elementary School, (replacing Julie Weidemann) effective September 1, 2015 to June 30, 2016 on Step 15, Level 150 of the Teacher Salary Guide (\$67,257.00, prorated, which includes \$2,312.00 Child Study Team stipend), in accordance with provisions of the B.O.E./B.T.E.A. Agreement/Teachers (which is in effect from July 1, 2013 through June 30, 2016) to be paid through Payroll from the General Fund, and sufficient funds are available in the 2015-2016 budget.

B. Approval of Substitute Instructional Aide

It is recommended that the Board approve the following Substitute Instructional Aide, effective June 12, 2015 through June 30, 2015 to be paid via Payroll through the General Fund, and sufficient funds are available in the 2014-2015 budget.

Emma Ryan

C. Approval of Assistant Business Administrator/Assistant Board Secretary Contract

BE IT RESOLVED that Lameka Augustin be appointed as Assistant Business Administrator/Assistant Board Secretary for the period July 16, 2015 through June 30, 2016 at a yearly salary of \$77,000.00, prorated.

D. Approval of Full-Time Custodian

It is recommended that the Board approve Louis DiEgidio as a full-time Custodian at Stony Brook School effective July 1, 2015, through June 30, 2016, at Step 5 (\$37,533.00 which includes \$675.00 for boilers license) in accordance with provisions of the B.O.E./B.T.E.A. Agreement/Custodians (which is in effect from July 1, 2013, through June 30, 2016) to be paid through Payroll from the General Fund, and sufficient funds are available in the 2015-2016 budget.

E. Approval of Videographer

It is recommended that the Board approve John Beisler to provide professional services as a Videographer for Board of Education meetings for the 2015-2016 school year at the rate of \$17.08 per hour with a 2-hour minimum guarantee to be paid through Account #11-000-230-890-01-294, and sufficient funds are available in the 2015-2016 budget.

F. Approval of Teacher at Stony Brook School

It is recommended that the Board appoint Olivia Klemm to the position of Fourth Grade Teacher at Stony Brook School, effective September 1, 2015 to June 30, 2016 on Step 2, Level BA of the Teacher Salary Guide (\$54,295.00) in accordance with provisions of the B.O.E./B.T.E.A. Agreement/Teachers (which is in effect from July 1, 2013 through June 30, 2016) to be paid through Payroll from the General Fund, and sufficient funds are available in the 2015-2016 budget.

G. Approval of Language Arts Summer Curriculum Work

It is recommended that the Board approve the following listing of teachers for Summer Language Arts Curriculum Writing, as noted, effective July 1, 2015 through August 30, 2015 at the rate of \$41.00 per hour, not to exceed \$1,968.00, in accordance with provisions of the B.O.E./B.T.E.A. Agreement/Teachers (which is effective July 1, 2013 through June 30, 2016), to be paid through Payroll from Account #11-000-221-104-02- 213, and sufficient funds are available in the 2015-2016 budget.

Grade K - 5 Language Arts – (up to 24 hours each, if needed)
Nina Manger

Grade 6 - 8 Language Arts – (up to 24 hours each, if needed)
Breanne Pratt

H. Approval of Extended School Year Staff for IEP Meetings

It is recommended that the Board approve the listing of staff for Extended School Year IEP meetings on an as-needed basis, with compensation set at \$41.00 per hour not to exceed \$410.00 per teacher, to be paid via Payroll through the General Fund, and sufficient funds are available in the 2015-2016 budget.

Sarah Landon
Katie Thorson

I. Approval of Staff Transfers

It is recommended that the Board approve the following staff transfers as noted.

Staff Transfers
Effective September 1, 2015

Name	From	To
Leslie Jones	Whiton, Instructional Aide	BCMS, Instructional Aide
Heather Rogalski	BCMS, Instructional Aide	Whiton, Instructional Aide
Erica Viel	SBS, Special Ed Teacher	Whiton, Special Ed Teacher
Debra Warren	Whiton, School Nurse	District, School Nurse
Jocelyn Muzychko	Whiton, 2 nd Grade	STEM Teacher Coach
Danielle Lindsay	SBS, Instructional Support	SBS, 4 th Grade Teacher
Nancy Vadimsky	SBS, 5 th Grade Teacher	SBS, Instructional Support
Rocco Fornaro	SBS, 4 th Grade Teacher	SBS, 5 th Grade Teacher
Lori Villanova	SBS, 4 th Grade Teacher	SBS, Instructional Support
Tracy Harmon	SBS, 4 th Grade Teacher	SBS, Instructional Support

J. Approval of 2015-2016 Contracts for Non-represented Staff

It is recommended that the Board approve the following 2015-2016 contracts for Non-represented Staff, as noted, to be paid through Payroll from the General Fund, and sufficient funds are available in the 2015-2016 budget.

Non-aligned 12-month Contracts effective July 1, 2015, through June 30, 2016

Name/Position	2015-2016 Contract
Edward Deitrick, Maintenance Person	\$77,120.00
Keith Dunford, Maintenance Person	\$55,000.00*
Robert Cline, Transportation Supervisor	\$97,906.00
William Wutke, Mechanic	\$69,315.00
Orlando Macario, Head Mechanic	\$70,754.00
Donna Eckel, P.T. Transportation Office Aide	\$15,766.00
Eric Schaefer, <i>Information Technology Manager</i>	\$85,000.00
Bradley Mayer, PC Technician (<i>Retirement August 1, 2015</i>)	\$58,963.00
Christopher Jacobsen, <i>IT Systems Administrator</i>	\$45,000.00

Theresa Linskey, Business Administrator/Board Secretary	\$136,575.00**
Eileen Rogalski, Associate Business Administrator/Board Secretary (<i>Retirement August 1, 2015</i>)	\$77,595.00
Carol Webb, Director of Pupil Personnel Services	\$126,383.00
Alison Watkins, Supervisor of Language Arts/Literacy	\$96,986.00
Karen Dudley, Supervisor STEM & Arts	\$96,986.00
Sue Senate, District Webmaster	\$59,390.00

* Includes HVAC stipend in the amount of \$3,750.00

**Includes two-tier bussing stipend in the amount of \$3,000.00

**Non-aligned 10-month Contracts effective September 1, 2015,
through June 30, 2016**

Name/Position	2015-2016 Contract
Rose Marie Pellegrino, Office Aide (BCMS)	\$19,210.00
Nancy Kunz, Office Aide (WES)	\$19,210.00
James Butler, Attendance Officer	\$10,360.00

**Tenured Confidential Secretary Contracts effective
July 1, 2015 through June 30, 2016**

Name/Position	2015-2016 Contract
Debra Molinaro, Personnel Secretary, Superintendent's Office	\$58,383.00
Susan Raimundo, Secretary – Payroll Assistant/Accounts Payable/Receptionist	\$50,707.00

**Non-tenured Confidential Secretary Contract effective
July 1, 2015 through June 30, 2016**

Name/Position	2015-2016 Contract
Karen Muller, Confidential Secretary to the Superintendent	\$59,000.00
Cathy DiCosimo, Confidential Secretary to the Business Administrator/ Board Secretary	\$56,121.00

**Non-aligned Contracts for Lunchroom Aides effective
September 1, 2015, through June 30, 2016**

Name/Position	2015-2016 Contract
Donna Baron, Whiton Elementary School	\$4,857.00
Suetlana Chait, Whiton Elementary School	\$4,008.00
Annie Cohen, Whiton Elementary School	\$4,008.00
Kim Gislao, Stony Brook School	\$4,202.00

Yan Sheng Lu, Stony Brook School	\$4,119.00
Heloisa Richards, Central Middle School	\$4,008.00
Fern Sheinmel, Stony Brook School	\$4,119.00

K. Approval of Summer Bus Drivers

It is recommended that the Board approve the following Summer Bus Drivers on an as-needed basis effective July 1, 2015, through August 31, 2015, at the hourly rates noted in accordance with provisions of the B.O.E./B.T.E.A. Agreement/Bus Drivers (which is effective July 1, 2013, through June 30, 2016) to be paid through Payroll from the General Fund, and sufficient funds are available in the 2015-2016.

Name	2015-2016 Step/Hourly Rate
Diane Barna (substitute)	12/\$28.06
Martha Jane Brown	OG/\$28.46
Joyce Engesser (substitute)	12/\$28.06
James Ferraro (substitute)	10/\$27.86
Michelle McFadden	OG/\$28.46
Mark Menafro (substitute)	4/\$26.85
Janet Muraskin (substitute)	10/\$27.86
Lucyna Nauerz	13/\$28.06
Susan Reid	14/\$28.26
Debra Schnitzer	6/\$27.25
Dolores Switzer	14/\$28.26
Sheila Taylor	OG/\$28.46
Anthony Tomaro	6/\$27.25
Jayne Vanderhoof	14/\$28.26

L. Approval of 2015-2016 Substitute Teachers and Instructional Aides

It is recommended that the Board approve the following listing of Substitute Teachers effective September 1, 2015, through June 30, 2016, with pay set in accordance with Policy No. 3125.1 – *Substitute Compensation*, to be paid via Payroll through the General Fund, and sufficient funds are available in the 2015-2016 budget.

Kathleen Adler	Deborah Gottshalk	Melody Pazian
Katherine Aldabagh	Glenn Gottshalk	Stephanie Phibbs
Victor Arencibia	Paola Gower	Maria Lucita Rena
Barbara Aspin	Mary Gruber	Jennifer Richardson
Harold Blackstone	Elizabeth Harrity	Kathleen Robinson
Kathryn Blackstone	Shannon Hart	Karin Romero
Robin Bradley	Steven Heckel	Noelle Ruperto
Priscilla Brown	Kathleen Holusha	Rosemary Ryan
Krystina Burke	Aurora Ingrassia	Christine Santangelo
Mary Calo	Joshua Jordan	Lori Satterlee-Rinaldi
Kristen Cantillon	Lisa Katz	Mary Schwartzstein
Thessalia (Lia) Carrier	Margaret Kramer	Anjali Shah
Marietta Carter	Kristy Kubala	Mary Ann Sherry

Padmini Chalikonda	Jennifer L'Atrelli	Debora Sims
Cathleen Ciarelli	Kimberly Lehlbach	Susan Sohl
Laura Cohn	Jillian Leitstein	Cheryl Stedtler
Claudia Cuallo	Nicole Lewis	Robert Strano
Jessica Czarkowski	Melissa Manks	Heather Sullivan
Danielle DePirri	Melanie Marconi	Jennifer Testa
Laura Eville	Pagie Matt	Nicole Trani
Veronica Ferro-Andrade	Erin McNaught	Andrew Tully
Lauren Flood	Archana Mehta	Salina Vitale
Priscilla Flores	Kimberly Melchione	Thelma Walsh
Lauren Fox	Meredith Milchanoski	Joseph Webb
Yara Freytes-Sanchez	Lisa Moore	Susan Williams
Ricardo Frias	Durga Neti	Kathleen Woodbury
Padmalochani Ganesh	Victoria Nguyen	Peter Wright
Heather Gerlipp-Burns	Mary Alice O'Neill	Heather Wuest
David Goldman	Meghan O'Neill	Katherine Zaleski
Vanessa Goodsell	Shannon Parfitt	Meghan Zampella

M. Approval of 2015-2016 Substitute Instructional Aides

It is recommended that the Board approve the following listing of Substitute Instructional Aides effective July 1, 2015, through June 30, 2016, unless otherwise noted, to be paid via payroll through the General Fund, and sufficient funds are available in the 2015-2016 budget.

Susan Butensky	Yi Ying Li
Cynthia Coulbourne	Melisa Pampani
Kylyn Everson	Emma Ryan
Monita Haduch	Shelia Zolin
Vernon Hopper	

N. Approval of 2015-2016 Substitute Clerks

It is recommended that the Board approve the following listing of Substitute Clerks effective July 1, 2015, through June 30, 2016, unless otherwise noted, to be paid via Payroll through the General Fund and sufficient funds are available in the 2015-2016 budget.

Laura Cohn
Margaret Esposito
Dianna Furnari
Melissa Pampani
Susan Reid
Shelia Zolin

O. Approval of 2015-2016 Substitute Nurses

It is recommended that the Board approve the following listing of Substitute Nurses effective July 1, 2015, through June 30, 2016, unless otherwise noted, to be paid via Payroll through the General Fund and sufficient funds are available in the 2015-2016 budget.

Madeline Anacker	Dorothy Saling
Amy Chevere	Kimberly Scully
Bernadette McGovern	Michelle Wheeler
Lisa Pillon	

P. Approval of 2015-2016 Substitute Bus Drivers

It is recommended that the Board approve the following listing of Substitute Bus Drivers effective July 1, 2015, through June 30, 2016, unless otherwise noted to be paid via Payroll through the General Fund and sufficient funds are available in the 2015-2016 budget.

Jennifer Ann Bauer	Dolores Melick
Benjamin Bretherick	Randall Miller
Stephen Coy	Elizabeth Smith
Dietmar Kanzler	Siegbert Suchomel
Adolfo Kohara	Charles Yarnell

In addition, it is recommended that the Board approve the following contracted personnel as Substitute Bus Drivers, as needed, at no additional pay.

Robert Cline
 Marci Cole (Readington Dispatcher)
 Raymond Cree (Readington Mechanic)
 Orlando Macario
 William Wutke

Q. Approval of 2015-2016 Substitute Custodian/Maintenance Workers

It is recommended that the Board approve the following listing of Substitute Custodian/Maintenance Workers effective July 1, 2015, through June 30, 2016, as noted, to be paid via Payroll through the General Fund, and sufficient funds are available in the 2015-2016 budget:

Name	Hourly Rate
Vasil Hlinka	\$14.00

R. Acceptance of Retirement Notice

It is recommended that the Board accept the retirement notice of James Doyle, School Bus Driver, effective September 1, 2015, with many thanks for his 10 years of dedicated service to the students, parents and staff of the Branchburg Township School District.

S. Approval of STEM Coach (K-2)

It is recommended that the Board approve Lisa Cashin for a first non-tenured contract as a STEM Coach K-2 (New Position) effective September 1, 2015 through June 30, 2016 on Step 8, Level 150 of the Teachers Salary Guide (\$59,445.00) in accordance with provisions of the B.O.E./B.T.E.A. Agreement/Teachers (in effect from July 1, 2013 through June 30, 2016), to be paid via Payroll through the General Fund and sufficient funds are available in the 2015-2016 budget.

T. Approval of STEM Coach (3-5)

It is recommended that the Board approve Jocelyn Muzychko for a first non-tenured contract as a STEM Coach 3-5 (Reassigned Staffing) effective September 1, 2015 through June 30, 2016 on Step 4, Level BA of the Teachers Salary Guide (\$55,295) in accordance with provisions of the B.O.E./B.T.E.A. Agreement/Teachers (in effect from July 1, 2013 through June 30, 2016), to be paid via Payroll through the General Fund and sufficient funds are available in the 2015-2016 budget.

U. Approval of Teacher Evaluation Model

It is recommended that the Board approve the Stronge and Associates Educational Consulting, LLC utilizing the Stronge Teacher Educational Specialist Effectiveness Performance Evaluation System as per the ACHIEVENJ mandate for the 2015 - 2016 school year.

V. Approval of Principal Evaluation Model

It is recommended that the Board approve the Stronge and Associates Educational Consulting, LLC utilizing the Stronge Principal Educational Specialist Effectiveness Performance Evaluation System as per the ACHIEVENJ mandate for the 2015 - 2016 school year.

W. Approval of Consultant to Provide Data Support

It is recommended that the Board enter into an agreement with Educational Consulting – Jacquelyn C. Matthews, to provide data support, training and completion of NJSmart submissions for the district from July 1, 2015 through June 30, 2016 at an hourly rate of \$100.00, not to exceed \$15,000.00, to be paid by purchase order from Account# 11-000-252-340-09-583 and sufficient funds are available in the 2015-2016 budget.

X. Approval of Part-Time Secretary for Instructional Services

It is recommended that the Board approve Nicole Gallo for a first non-tenured contract as a Part-Time Secretary for Instructional Services (new position) effective July 1, 2015 through June 30, 2016 on Step 1, of the Secretary Salary Guide (\$29,444.00) in accordance with provisions of the B.O.E./B.T.E.A. Agreement/Secretaries (in effect from July 1, 2013 through June 30, 2016), to be paid via Payroll through the General Fund, and sufficient funds are included in the 2015-2016 budget, (pending completion of necessary paper work).

Y. Approval of Part-Time Secretary for Student Services

It is recommended that the Board approve Trish Duplay for a first non-tenured contract as a Part-Time Secretary for Student Services (new position) effective July 1, 2015 through June 30, 2016 on Step 1, of the Secretary Salary Guide (\$29,444.00) in accordance with provisions of the B.O.E./B.T.E.A. Agreement/Secretaries (in effect from July 1, 2013 through June 30, 2016), to be paid via Payroll through the General Fund, and sufficient funds are included in the 2015-2016 budget, (pending completion of necessary paper work).

Z. Approval of Extended School Year Staff for Meetings and Evaluations

It is recommended that the Board approve the listing of staff for Extended School Year effective July 6, 2015 through August 13, 2015, for meetings and evaluations on an as needed basis, at their contracted per diem rates, as noted in accordance with provisions of the B.O.E./B.T.E.A Agreement/Teachers (which is effective July 1, 2013 through June 30, 2016) to be paid via Payroll through the General Fund, and sufficient funds are available in the 2015-2016 budget.

Name	Position	Per Diem Rate	No. of Days*	Not to Exceed
Heather Lilly	LDT-C	\$361.60	2	14.6 Hours
Adriana Weighart	Speech	\$343.59	7	50.75 Hours

*7.25 hours per day

Z. Approval of 2015-2016 Extracurricular Stipend Positions

It is recommended that the Board approve the following listing of Athletic and Nonathletic Extracurricular Stipend Positions in accordance with provisions of the B.O.E./B.T.E.A. Agreement/Teachers (which is effective July 1, 2013 through June 30, 2016) for the 2015-2016 school year as noted, and sufficient funds are available in the 2015-2016 budget.

Athletic Extracurricular Stipends

Name	Position	Stipend
Michael Clark, Rocco Fornaro, John Gottsalk, James Landry, Paul Mehnert, Nina Manger, Lori Villanova, Erin Rimpler	Fall, Winter and Spring Intramurals (SBS)	\$630 each
Matthew Ross	Athletic Coordinator (BCMS)	\$7,880.00
Andrew Apursky	Boys Soccer A Team (BCMS)	\$2,574.00
TBD	Boys Soccer B Team (BCMS)	\$2,574.00
Randy Kupcha	Girls Soccer A Team (BCMS)	\$2,574.00
Robert Wright	Girls Soccer B Team (BCMS)	\$2,574.00
Christopher Shollenberger	Boys Basketball (BCMS)	\$3,677.00
Robert Wright	Girls Basketball (BCMS)	\$3,677.00
Tiffany Stulack	Timekeeper (BCMS)	\$1,429.00
JanMarie Motz	Crowd Control 2 (BCMS)	\$1,429.00
Katie Fox	Cheerleading (BCMS)	\$3,152.00
Kristen Murphy	Dance Team (BCMS)	\$3,152.00
Robert Wright	Baseball (BCMS)	\$3,309.00
Andrew Upursky	Softball (BCMS)	\$3,309.00
Randy Kupcha	Girls Lacrosse (BCMS)	\$3,309.00
Justin Rogoff	Boys Lacrosse (BCMS)	\$3,309.00
Tiffany Stulack	Girls Cross Country (BCMS)	\$2,574.00
Amy Finkenaur	Boys Cross Country (BCMS)	\$2,574.00
John Gottshalk	Crowd Control 1 (BCMS)	\$1,429.00

Non-athletic Extracurricular Stipends

Name	Position	Stipend
Heather Mastroserio	Drama Coach (SBS)	\$1,681.00
Toni Lynn Burke	Assistant Drama Coach (SBS)	\$1,051.00
Paul Mehnert	Science Fair (SBS)	\$630.00
Rokiah Barry	Art Club Advisor (SBS)	\$630.00
Rokiah Barry	Art Show (SBS)	\$630.00
Toni Lynn Burke	Talent Show Coordinator (SBS)	\$630.00

Cindee Straube	Science Fair (WES)	\$630.00
Christopher Boehm	Art Show (WES)	\$630.00
Donna Cardamone	Student Council Advisor (BCMS)	\$2,627.00
Katherine Bernet	Yearbook Advisor (BCMS)	\$2,627.00
Devra Hobbs	School Newspaper (BCMS)	\$2,627.00
Amy Dilts	Vocal Ensemble (G&B) (BCMS)	\$2,627.00
Nicole Kepner	Drama Coach (BCMS)	\$2,627.00
Kristine DeNicololo	Instrumental Music Concert Prep 7-8 (BCMS)	\$1,051.00
Kate Maiuro	Instrumental Music Concert Prep 6 (BCMS)	\$788.00
Amy Dilts	Vocal Concert Prep (BCMS)	\$1,576.00
TBD	Woodwind Ensemble (BCMS)	\$2,690.00
Kate Maiuro	Jazz Band (BCMS)	\$2,690.00
Randy Kupcha/Nicole Roth	Art Club (BCMS) (6 sessions)	\$630.00
Randy Kupcha/ Nicole Roth	Art Shows Coordinator (2) (BCMS)	\$630.00
Randy Kupcha	Teen Arts Coordinator (BCMS)	\$1,576.00
Tim Spork	Robotics Club (BCMS)	\$1,576.00
Danielle DuFermont	Assistant Drama Coach (BCMS)	\$1,891.00
Suzanne Updagrove	Odyssey of the Mind (BCMS)	\$2,520.00
TBD	Science Club (BCMS)	\$1,680.00
TBD	Talent Show Coordinator (BCMS)	\$630.00
Randy Kupcha	Scenic Director (BCMS)	\$1,891.00
Maggie Emmons	Math Counts (BCMS)	\$2,465.00
Kathy Gorski	Culture Club (BCMS)	\$840.00
Donna Cardamone, Michele Jordan, Janice Monetti	Guided Study (BCMS)	\$41.00/hour
Shannon Heaney	Champions Team Leader (BCMS)	\$1,944.00
Katie Fox	Olympians Team Leader (BCMS)	\$1,944.00
Deborah Volpe	Force Team Leader (BCMS)	\$1,944.00
TBD	Trailblazers Team Leader (BCMS)	\$1,944.00
Andrew Uporski/Kristyn Perello	Pathfinders Team Leader (BCMS)	\$1,944.00

Amy Finkenaur	Innovators Team Leader (BCMS)	\$1,944.00
Beth Kinney	Grade K Team Leader (WES)	\$1,944.00
Amanda Roper	Grade 1 Team Leader (WES)	\$1,944.00
Tara Forsyth	Grade 2 Team Leader (WES)	\$1,944.00
Brad Moor	Grade 3 Team Leader (WES)	\$1,944.00
Erica Patente	Elective Area Team Leader (WES)	\$1,944.00
John Gottshalk	Grade 4 Team Leader (SBS)	\$1,944.00
Deb Adam	Grade 5 Team Leader (SBS)	\$1,944.00
TBD	Elective Area Team Leader (SBS)	\$1,944.00

AA. Approval of Sidebar

BE IT RESOLVED that a sidebar agreement with the Branchburg Township Education Association addressing compensation for the positions of Wrestling Coach (BCMS) and Science Fair Advisor (BCMS) is hereby approved.

BB. Approval of Unpaid Leave

It is recommended that the Board approve an unpaid leave for Lauren Hall, Special Education Teacher at Whiton Elementary School, from June 10, 2015 to June 30, 2015.

CC. Approval of Part-Time Technology Position

It is recommended that the Board approve a part-time position to be paid via Payroll, and sufficient funds are in the 2015-2016 budget.

Name	Position	Rate	Effective
John Beisler	Part Time Technology Helper	\$12.00 a hour (not to exceed \$1,750.00)	7/1/15 – 7/31/15

DD. Approval of Network/PC Support Technician

BE IT RESOLVED that John Beisler be appointed as Network /PC Support Technician for the period August 1, 2015 through June 30, 2016 at a yearly salary of \$32,000.00, prorated.

EE. Approval of Part-Time Network/PC Support Technician

It is recommended that the Board approve Brian P. Durnin, (pending completion of necessary paper work) to be paid via Payroll from the General Fund, and sufficient funds are in the 2015-2016 budget (Account# 11-000-262-110-09-390).

Name	Position	Rate	Effective
Brian P. Durnin	Part-Time Technology Support Technician <i>(New Position)</i>	\$13.00 a hour <i>(not to exceed \$22,000.00)</i>	7/1/15- 6/30/16

FF. Acceptance of Resignation

It is recommended that the Board accept the resignation of Belinda Vinning, Physical Education Teacher at Branchburg Central Middle School, effective July 1, 2015, with many thanks for her 8 years of dedicated service to the students, parents and staff of the Branchburg Township School District.

GG. Acceptance of Resignation

It is recommended that the Board accept the resignation of Michael Coburn, English as a Second Language Teacher for the Branchburg Township School District, effective July 1, 2015, with many thanks for his 3 years of dedicated service to the students, parents and staff of the Branchburg Township School District.

HH. Acceptance of Resignation

It is recommended that the Board accept the resignation Dr. Carol L. Kelley, Superintendent of Schools for the Branchburg Township School District, effective September 1, 2015 *(or as soon as July 1, 2015 if the Board of Education releases the Superintendent from her 90 day contractual obligation)*, with many thanks for her 3 years of dedicated service to the students, parents and staff of the Branchburg Township School District.

II. Approval of Language Arts Summer Curriculum Work

It is recommended that the Board approve the following Teachers for Curriculum Writing as noted, effective July 1, 2015 through August 30, 2015, with compensation set at \$41.00 per hour not to exceed \$595.00 per teacher, in accordance with provisions of the B.O.E./B.T.E.A Agreement/Teachers (which is effective July 1, 2013 through June 30, 2016) be paid via Payroll through the General Fund, and sufficient funds are available in the 2015-2016 budget.

Amy Garner
Erica Viel

XI. BUSINESS

Motion by Mr. Ambrus, seconded by Mrs. Joyce that Items XI.A. through XI.E., be moved upon the recommendation of the Superintendent.

On call of the vote, Items XI.A. through XI.E. were unanimously approved by Roll Call.

Mr. Ambrus thanked Theresa Linskey for her hard work on the Old York School/Jointure partnership.

A. Bill List

It is recommended that the Board approve the List of Bills for the period May 29, 2015 through June 11, 2015, totaling \$556,792.10, and ratify the Payroll for the period May 29, 2015 through June 11, 2015, totaling \$967,332.92.

B. Approval of Food Service Company for the 2015-2016 School Year

It is recommended that the Board approve Maschio's Food Services, Inc., as the food service management company for the 2015-2016 school year in accordance with N.J.S.A. 18A:18A-42, with a management fee for the 2015-2016 school year of \$16,340.00 and a minimum profit guarantee of \$45,000.00.

C. Approval of Lunch Prices for the 2015-2016 School Year

It is recommended that the Board approve the following School Lunch Prices for the 2015-2016 school year:

Item	2014-2015	2015-2016
Student Lunch - Elementary	\$2.60	\$2.65
Student Lunch - Middle	\$2.75	\$2.80
Adult Lunch	\$3.25	\$3.30

D. Tuition Reserve

BE IT RESOLVED to approve a tuition reserve deposit in the amount of up to \$900,000.00 to fund anticipated tuition adjustments in the 2015-2016 school year in accordance with N.J.A.C. 6A:23A-14.4.

E. Approval to Pay Bills

In accordance with N.J.S.A. 18A:19-4.1, the Board of Education approves Theresa Linskey, School Business Administrator to issue payment of bills for June 12, 2015 through June 30, 2015 and July 1, 2015 through July 11, 2015 prior to the next regularly scheduled meeting of July 11, 2015 and with the approval and consent of the Superintendent of Schools, and then present said bills to the Board at the July 11, 2015 meeting for ratification.

XII. PUBLIC COMMENT

Mr. Scott Graber thanked the Board for supporting the middle school wrestling program. He also thanked Dr. Kelley for her service to the district.

Mr. Mike Wooby thanked the Board for supporting the middle school wrestling program. He also asked the Board for permission to send out flyers with information about the wrestling program.

Mr. Ernest Shuber, Board of Trustees Member of the Jointure, expressed how pleased he was with the partnership with the Branchburg Township School District.

XIII. BOARD FORUM

Mr. Ambrus spoke about the State Superior Court ruling regarding the teachers' pension.

Mr. Ambrus thanked Dr. Kelley for her service and wished her well.

Mrs. Joyce thanked the Jointure for their presentation and the possibilities they will bring to the community.

Mrs. Joyce thanked Mr. Barbosa and administrators for their presentation and for sharing what goes on in the classrooms.

XIV. BOARD LIAISON REPORTS

Mrs. Joyce said the PTO raised almost \$40,000 in fundraisers.

Mrs. Joyce went over the various fundraisers and how much money was raised for each event.

Mrs. Joyce thanked all the volunteers who participated in the fundraisers.

Dr. Kelley thanked all the volunteers and staff who participated in the Branchburg Education Foundation Barnes & Noble book sale fundraiser.

XV. EXECUTIVE SESSION

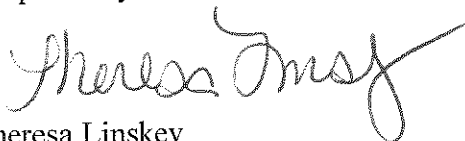
On a motion by Mr. Ambrus, seconded by Mrs. Palmieri, and carried unanimously, the Board agreed to convene at 9:34 p.m. to executive session to discuss personnel, H.I.B., and legal issues.

On a motion by Mrs. Palmieri, seconded by Mrs. Phelps, and carried unanimously, the Board agreed to adjourn executive session at 10:27 p.m.

XVI. ADJOURNMENT

On a motion by Mrs. Palmieri, seconded by Mrs. Phelps, and carried unanimously, the Board agreed to adjourn at 10:30 p.m.

Respectfully Submitted,



Theresa Linskey
Board Secretary/Business Administrator

6/11/2015